

Special Purpose Financial Statements (Financial Report)

FEMILI PNG

for the year ending 30th June 2016

FEMILI PNG
Special Purpose Financial Report

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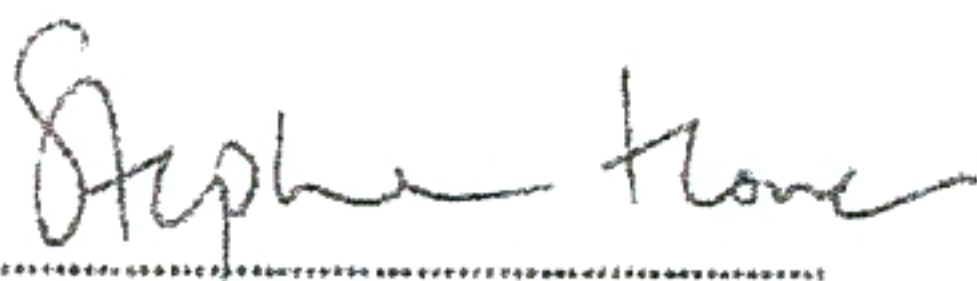
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EXECUTIVE MANAGEMENT DECLARATION

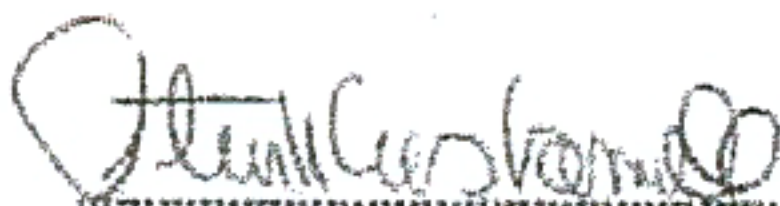
We confirm that the funds received by Femili PNG have been expended and accounted for in accordance with conditions set out in the Partner Agreement with Oxfam Australia.

We confirm that the accompanying Special Purpose Financial Report for Femili PNG funded by the Department of Foreign Affairs and Trade through Oxfam Australia represents a valid statement of Receipts and Payments for the year ended 30th June 2016 and the cash balance of project funds at 30th June 2016.

Date this 16th day of October 2016



Stephen Howes
President
Femili PNG



Stephanie Copus-Campbell
Treasurer
Femili PNG



Daisy Piana
CEO
Femili PNG



Raja & Associates

REGISTERED PUBLIC ACCOUNTANTS, AUDITORS, MANAGEMENT CONSULTANTS & TAX AGENTS

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Independent Auditor's Report to the Members of Femili PNG Inc.(Femili) for the year ended 30th June 2016

Scope of Audit

We have audited the Special Purpose Financial Report (Financial Statements) consisting of Statement of Receipts and Payments and Statement of Financial position of Femili for the year ended 30th June 2016.

The Management of Femili are responsible for preparation and presentation of the financial statements and the information it contains and has determined that the accounting policies used and described in note 1 to the financial statements which form part of the financial statements are appropriate to meet the reporting requirements of Femili and are appropriate to meet the needs of the members. Our responsibility is to express an opinion on these Special Purpose Financial Statements based on our audit.

The Special Purpose Financial Statements have been prepared for distribution to members and to satisfy the reporting requirements of Femili and/or Oxfam. We disclaim any assumption of responsibility for reliance on this audit report or the financial statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Basis of Opinion

The audit has been conducted in accordance with International Standards on Auditing to provide reasonable assurance as to whether the financial statements are free of material misstatements.

The audit procedures included examinations, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are consistent with generally accepted accounting practice, so as to present a view consistent with our understanding of the Femili's financial position and of its performance as represented by the result of its operations. We believe that our audit provides reasonable basis for our opinion.

QUALIFICATION:

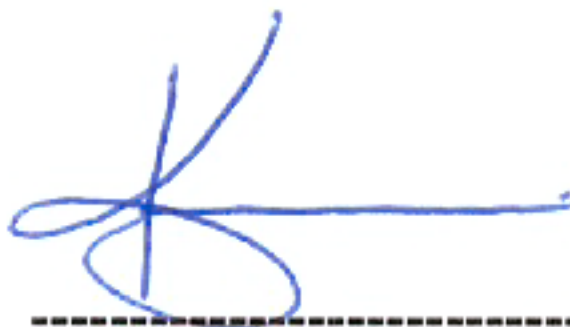
- 1) As stated in Note 1, Femili's policy is to prepare its financial statements on the basis of cash receipts and payments, consequently, certain revenues and the related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying statement of financial position is not intended to present the financial position and results of operations in accordance with generally accepted accounting principles.

AUDIT OPINION

Subject to the above:

In our opinion, the aforementioned financial statements present fairly the financial position arising from cash transactions of the Femili at 30th June 2016 and the cash received and expenses paid during the period then ended on the basis of accounting described in Note 1.

Dated this 17th day of October 2016



Kuhaseelan Rajadurai
Registered Auditor
Registered under the Accountants Act 1996

FEMILI PNG

STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 30TH JUNE 2016

	1 July 2014 to 30 June 2015		1 July 2015 to 30 June 2016	
	(PGK)	(PGK)	(PGK)	(PGK)
RECEIPTS				
DFAT funding (via Oxfam)	1,811,094		2,035,106	
Other funds raised	15,588		1,060	
Other (return of advance, other)	(18,150)		677	
Total funds received		1,808,532		2,036,843
LESS PAYMENTS				
SET UP AND EQUIPMENT PURCHASES				
1.01 Computer equipment/Laptops	7,897		13,952	
1.02 Desktops	21,533		-	
1.03 IT Set -Up	2,631		-	
1.04 Photo Copier/Printer	10,158		-	
1.05 Office desk/furniture	14,437		6,935	
1.06 Filing & Lockable cabinets	5,641		-	
1.07 Projector & Digital Equipment	3,429		-	
1.08 Mobile phones	6,187		418	
1.09 House furniture	1,982		1,034	
1.1 Vehicle purchase	148,813		125,000	
1.12 Security fit out	11,568		5,345	
		234,276		152,683
OPERATIONAL COSTS				
2.01 Rental and utilities	246,804		222,214	
2.03 Staff travel	33,837		62,588	
2.04 Audit and accounting	8,793		24,220	
2.06 Ongoing vehicle costs (petrol, insurance etc.)	49,654		44,749	
2.07 Stationary and general office	30,487		37,158	
2.08 Security expenses (office & car)	10,316		20,828	
2.09 Insurance (public liability, contents)	9,038		10,369	
2.10 IT recurrent cost	9,068		11,739	
2.11 Bank charges	1,334		504	

2.13	Phone bills	20,290		29,359	
2.15	Technical expertise	46,173		43,957	
2.16	Repatriation of survivors and direct assistance	51,170		85,048	
2.17	Legal advice and assistance	26,550		70,107	
2.18	Materials, resource kits, booklets	917		18,237	
2.19	Case management meetings and coordination costs	9,607		10,837	
2.20	Planning/debriefing	7,085		12,073	
2.21	Training, exchange and research	14,625		84,454	
2.23	Partner resourcing allocations	64,867		87,643	
2.24	Governance expenses			25,089	
			641,616		901,172
	PERSONNEL COSTS				
3.01	Staff salaries	717,610		955,753	
3.02	Staff Insurance	8,666		39,502	
			726,276		995,255
	Exchange and cash losses		3,230		-1
	Total payments		1,604,397		2,049,108
	TOTAL SURPLUS/(DEFICIT)		204,135		(12,265)

FEMILI PNG
STATEMENT OF FINANCIAL POSITION
AS OF 30TH JUNE 2016

	YEAR ENDING 30 TH JUNE 2015 (PGK)	YEAR ENDING 30 TH JUNE 2016 (PGK)
START OF YEAR NET POSITION		
Cash on hand - Lae, PNG	1,702	7,863
Cash in bank - Lae, PNG	100	321,957
Net out pending cheques – Lae, PNG	-	(3,620)
Cash in bank - Canberra, Australia	73,862	21,166
Cash in transit - Canberra to Lae	67,568	-
	<u>143,231</u>	<u>347,366</u>
PLUS SURPLUS/(DEFICIT)	<u>204,135</u>	<u>(12,265)</u>
END OF YEAR NET POSITION	<u><u>347,366</u></u>	<u><u>335,101</u></u>

REPRESENTED BY

Cash on hand - Lae, PNG	7,863	3,845
Cash in bank - Lae, PNG	321,957	173,278
Net out pending cheques - Lae PNG	(3,620)	-
Cash in bank - Canberra, Australia	21,166	157,978
	<u>347,366</u>	<u>335,101</u>

FEMILI PNG
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2016

1. STATEMENT OF ACCOUNTING POLICIES

Reporting Entity

The reporting entity is Femili PNG, which is a non-profit organisation registered under Associations Incorporation Act.

Basis of preparation

These special purpose financial statements have been prepared on a cash basis. Hence, present obligation to transfer economic benefits as a result of past events are not recognized in the accounts.

The reporting currency is Papua New Guinea Kina (K).

These financial statements have been prepared on the basis that Femili PNG is a going concern. This assumption places reliance on the fact that Femili PNG will continue to receive grants, donations/sponsorships and funding from DFAT/Oxfam and/or various sources.

a) Acquisition of Property, Plant and Equipment

All fixed assets acquired are expensed and recorded in the asset register.

b) Depreciation on Property, Plant and Equipment

Depreciation is not charged on the fixed assets.

c) Cash and Cash Equivalents

Cash is considered to be cash in hand, in transit and at current accounts in banks held in Lae and Canberra, net of pending cheques. There is a discrepancy of –K1 in the cash balance, which is recorded under exchange and cash losses.

d) Goods & Services Tax (GST)

On October 20th 2015, Femili PNG was exempted from paying GST by Internal Revenue Commission (IRC). All payments made prior to that is inclusive of GST. However, after obtaining exemption, certain payments have been recorded inclusive of GST. However, these amounts are not considered material. Amount of GST refunded, when claimed will be reflected as a receipt in future reporting period(s).

e) Income Tax

Oxfam is exempted from income tax under the Papua New Guinea Income Tax act, as such tax effect accounting procedures are not followed.

f) Foreign currency translation

All foreign expenses and foreign funds received and transferred have been translated at an exchange rate of A\$=2.25PGK.

g) Funds raised

These figures exclude funds raised in-kind and also funds raised by Friends of Femili PNG.