

**Special Purpose Financial Statements (Financial Report)**

**FEMILI PNG**

**for the year ending 30<sup>th</sup> June 2023**

**FEMILI PNG**  
**Special Purpose Financial Report**

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**EXECUTIVE MANAGEMENT DECLARATION**

**We confirm that the funds received by Femili PNG have been expended and accounted for in accordance with conditions set out in the Partner Agreements with Pacific Women (exiting partner), Abt Associates and Oil Search Foundation.**

**We confirm that the accompanying Special Purpose Financial Report for Femili PNG represents a valid statement of Receipts and Payments for the year ended 30<sup>th</sup> June 2023 and the cash balance of funds at 30<sup>th</sup> June 2023.**

Dated this.....14<sup>th</sup>..... day of.....November..... 2023



**Stephen Howes  
Chair  
Femili PNG**



**Anna Wissink  
Treasurer  
Femili PNG**



**Daisy Plana  
CEO  
Femili PNG**



# Raja & Associates

REGISTERED PUBLIC ACCOUNTANTS, AUDITORS, MANAGEMENT CONSULTANTS & TAX AGENTS

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FEMILI PNG INC (Femili) FOR THE YEAR ENDED 30<sup>th</sup> JUNE 2023

### Qualified Opinion

We have audited the Special Purpose Financial Report (Financial Statements) consisting of Statement of Receipts and Payments, Statement of Financial position of Femili for the year ended **30<sup>th</sup> June 2023** and accompanying notes to the financial statements.

In our opinion, except for the effects of the matter described in the **Basis of qualified opinion** of our report

- the financial statements present fairly the financial position arising from cash transactions of the Femili **at 30<sup>th</sup> June 2023** and the cash received and expenses paid during the period then ended on the basis of accounting described in Note 1.

### Basis of Qualified Opinion

As stated in Note 1, Femili's policy is to prepare its financial statements based on cash receipts and payments, consequently, certain revenues and the related assets are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying statement of financial position is not intended to present the financial position and results of operations in accordance with generally accepted accounting principles.

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial statements* section of our report. We are independent of Femili PNG in accordance with the ethical requirements that are relevant to our audit of the financial report in Papua Guinea, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Basis of Accounting and Restriction on Distribution and Use

The Financial Statements have been prepared for distribution to members and to satisfy the reporting requirements of Femili, and/ or Government of Australia's Department of Foreign Affairs & Trade (DFAT). We disclaim any assumption of responsibility for reliance on this audit report or the financial statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

**Management’s Responsibilities for the Financial statements**

The Management is responsible for the preparation and fair presentation of the financial statements and for such internal control as the Management determines is necessary to enable the preparation of the financial statements that is free from material misstatement, whether due to fraud or error.

**Auditor’s Responsibility for the Audit of the Financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial statements.

As part of an audit in accordance with the International Standards on Auditing, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Femili’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Executive Management.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves a true and fair view.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dated 14th day of November 2023.

**Raja & Associates**



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**Kuhaseelan Rajadurai**  
Registered Auditor  
Registered under the Accountants Act 1996

**FEMILI PNG**  
**STATEMENT OF RECEIPTS AND PAYMENTS**  
**FOR THE YEAR ENDED 30TH JUNE 2023**

	1 July 2021 to 30 June 2022	1 July 2022 to 30 June 2023
	(PGK)	(PGK)
<b>RECEIPTS</b>		
	(Note 1h)	
Pacific Women (DFAT)	4,471,741	-
Bel Isi	2,627,215	2,993,907
UN Women Spotlight	-	962,037
UNDP Spotlight	479,662	754,622
UNDP SARV	-	528,016
Kokoda Track Foundation	256,580	112,718
Femili PNG Australia	343,539	716,262
GoPNG	50,000	3,000,000
K92	100,000	103,000
Other funds raised	227,405	8,094
<b>Total funds received</b>	<b>8,556,142</b>	<b>9,178,656</b>
<b>LESS PAYMENTS</b>		
<b>SET UP AND EQUIPMENT PURCHASES (Note 1a)</b>		
6-1001 Computer and digital equipment	26,632	35,470
6-1005 Office furniture	14,376	12,079
6-1008 Mobile phones	4,602	6,251
6-1009 House furniture	2,505	1,025
6-1010 Vehicle purchase	-	181,720
6-1011 Office fit out	656	-
6-1012 Security fit out	40	-
	<b>48,810</b>	<b>236,545</b>
<b>OPERATIONAL COSTS</b>		
6-2001 Rental and utilities	315,133	451,032
6-2003 Staff travel	221,727	267,151
6-2004 Audit and accounting	33,834	52,363
6-2006 Ongong vehicle costs	141,512	155,480
6-2007 Stationary and general office	132,034	138,797
6-2008 Security expenses	54,929	63,067
6-2009 Insurance	23,396	23,396
6-2010 IT recurrent costs	127,174	96,438
6-2011 Bank charges	1,460	1,939
6-2013 Phone bills	87,861	82,994
6-2015 Technical expertise	255,312	221,892
6-2016 Repatriation	171,175	235,395
6-2017 Legal advice and assistance	38	-
6-2018 Outreach and IEC	100,835	44,643
6-2019 Case meetings and coordination	31,397	108,586
6-2020 Staff care	96,691	85,895
6-2021 Training and exchange	739,437	338,641
6-2022 Research	33,604	-
6-2023 Partner resourcing allocations	486,363	487,491
6-2024 Governance and planning	2,097	21,220
6-2025 Staff training	103,592	66,335
6-2026 Fundraising expenses	2,320	70
6-2028 Direct assistance	357,761	445,028
	<b>3,519,679</b>	<b>3,387,854</b>
<b>PERSONNEL COSTS</b>		
6-3001 Staff salaries	3,119,982	3,131,290
6-3002 Staff insurance	145,352	91,308
6-3003 Relocation and other hiring costs	35,692	21,037
	<b>3,301,026</b>	<b>3,243,635</b>
Exchange and cash losses	-	-
<b>Total payments</b>	<b>6,869,515</b>	<b>6,868,034</b>
<b>TOTAL SURPLUS/(DEFICIT)</b>	<b>1,686,627</b>	<b>2,310,622</b>

**FEMILI PNG  
STATEMENT OF FINANCIAL POSITION  
AS OF 30TH JUNE 2023**

		YEAR ENDING 30TH JUNE 2022 (PGK)	YEAR ENDING 30TH JUNE 2023
<b>START OF YEAR NET POSITION</b>	(Note 1c)		
Cash on hand - PNG		21,862	16,522
Cash in bank - PNG		3,775,237	5,300,412
Net out pending cheques - PNG		38,686	62,320
Cash in bank - Canberra, Australia		661,703	702,622
Cash in transit			550
GST refunds owed	(Note 1d)	186,387	335,344
		<u>4,606,503</u>	<u>6,293,130</u>
<b>PLUS SURPLUS/(DEFICIT)</b>		<u>1,686,627</u>	<u>2,310,622</u>
<b>END OF YEAR NET POSITION</b>	(Note 1c)	<u><u>6,293,130</u></u>	<u><u>8,603,752</u></u>
<b>REPRESENTED BY</b>			
Cash on hand - PNG		16,522	14,869
Cash in bank - PNG		5,300,412	7,108,093
Net out pending cheques - PNG		62,320	-
Cash in bank - Canberra, Australia		702,622	659,806
Cash in transit - PNG		550	361,793
GST refunds owed	(Note 1d)	335,344	459,190
		<u>6,293,130</u>	<u>8,603,752</u>

## FEMILI PNG

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023

#### 1. STATEMENT OF ACCOUNTING POLICIES

##### Reporting Entity

The reporting entity is Femili PNG, which is a non-profit organisation registered under Associations Incorporation Act.

Femili PNG runs case management centres (CMC) in Lae, Port Moresby and Goroka to assist survivors of family and sexual violence (FSV). In addition, Femili PNG works with communities, service providers, schools, government officials and businesses to provide training and outreach on FSV, related laws, referral pathways to assist survivors, child safety and breaking the cycle of violence.

Femili PNG Australia, the support group for Femili PNG, is audited separately and is not included in the financial statements.

##### Basis of preparation

These special purpose financial statements have been prepared on a cash basis. Hence, present obligations to transfer economic benefits as a result of past events are not recognized in the accounts.

The reporting currency is Papua New Guinea Kina (K).

These financial statements have been prepared on the basis that Femili PNG is a going concern. This assumption places reliance on the fact that Femili PNG will continue to receive grants, donations and sponsorships and funding from a range of sources.

##### a) Acquisition of Property, Plant and Equipment

All fixed assets acquired are expensed and recorded in the asset register. Under set up costs "Vehicle purchase" K181,720 was expended on the pre-purchase of a Landcruiser for use at the Goroka outpost, expected to be delivered in February 2024.

##### b) Depreciation on Property, Plant and Equipment

Depreciation is not charged on the fixed assets.

##### c) Cash and Cash Equivalents

Cash is considered to be cash in hand, in transit and at current accounts in banks held in PNG and Australia, net of pending cheques. Cash in transit in PNG relates to payment errors: see point (f) below. Cash in transit in the Australian account is a bounced payment made by Femili PNG Australia returned to the incorrect account (FPNG). The funds were repaid to Femili PNG Australia in July 2023.

##### d) Goods & Services Tax (GST)

On October 20th 2015, Femili PNG was exempted from paying GST by Internal Revenue Commission (IRC), this was renewed on the 6<sup>th</sup> December, 2021. Payments are shown exclusive of GST and GST paid is shown separately as an asset "GST refunds owed", valued at K459,190 as of 30 June 2023. IRC



staff visited the Femili PNG Office in May 2023, and a refund for June 2023 has been paid. Outstanding claims continue to be sought.

#### e) Income Tax

Femili PNG is exempted from income tax under the Papua New Guinea Income Tax act, as such tax effect accounting procedures are not followed.

#### f) Staff travel and direct assistance

In June 22, 2023 by error a bank payment of K364,460 was made to PNG Travel Service, instead of the correct amount K3644.60. PNG Travel Service returned K300,000 on July 3. The amount of K360,815.40 is recorded as cash in transit, with a note that K60,815.40 of this will be spent on staff travel in 2023-24. A duplicate direct assistance (accommodation) payment of K1,500 payment was made in June 2023. The duplicate payment is also recorded as cash in transit and will be used in 2023-24 for direct assistance (accommodation).

#### g) Foreign currency translation

All foreign expenses and foreign funds received and transferred have been translated at an exchange rate of A\$=2.3452PGK for the months of July 2022 to June 2023.

#### h) Income

During the year Femili received the following major receipts.

Donor	Project/Partner Agreement Name	Amount Received (K) 2022-23	Amount Received (K) 2021-22
Department of Foreign Affairs & Trade (DFAT)	Pacific Women (Cardno)		4,471,741
Santos (earlier, Oil Search) Foundation	Bel Isi Program	2,993,907	2,627,215
United Nations Development Program (UNDP)	Spotlight Initiative in PNG	754,622	479,662
United Nations Development Program (UNDP)	SARV Program	528,016	
UN Women	Spotlight Initiative in PNG	962,037	
Kokoda Track Foundation	Project Zero: Addressing Gender-Based Violence and Child Protection in Rural PNG	112,718	256,580
Government of PNG	Payment for Assistance in Family and Sexual Violence & Child Abuse in PNG (2022-23); DJAG MOU (2021-22)	3,000,000	50,000

Femili PNG Australia	Support Goroka Outpost and Untied Support	716,262	343,539
K92	Untied Support	103,000	100,000

Reported income figures exclude funds raised in-kind. Pacific Women funding received in 2021-22 also covered 2022-23. Femili PNG Australia funding includes generous support from the DFAT Australia Non-government Cooperation Program (ANCP) and from the Mundango Foundation.

**i) Adjustment to 2021-22 accounts.**

A pending cheque of the amount of K550 was included in expenditure (under code 6-2008) for 2021-22, and in the pending cheques in the end of year position. This cheque was subsequently cancelled. In the accounts above, this amount of K550 has been netted out of expenditure and included in Cash in Transit (PNG) at the end of the 2021-22 financial year.